

GGCC Day Camp Policies & Procedures

CAMP DATES AND REGISTRATION

The camp is divided into weekly sessions, running from Monday to Friday. You may register for any number of weeks - one or more!!! The camp is limited to 125 participants per week. "Home Base" for camp is at the Byron-Bergen High School Cafeteria. Registration is based on a first come first serve basis, so REGISTER EARLY!! Children who have **completed Kindergarten through Grade 6** may attend summer camp. Registration is based online, at www.gillamgrant.org, contact our office if you need assistance. We can assist you with registration, Monday through Thursday from 9:00 a.m. to 5:00 p.m, the office is closed on Fridays. The office closes at 4:30 p.m. during the summer. **Immunization record, and copy of insurance card must accompany registration or it will not be accepted. Immunizations are required for participation.**

ATTENDANCE

Only children that have completed Kindergarten through 6th grade may attend. The drop off point is the BB High School Cafeteria. Parents and Guardians should be aware that this camp is not designed or equipped to accommodate special needs students. One on one assistance is not available.

REGISTRATION FEES

Registration fees are necessary to off-set camp expenses. The weekly fee includes field trips and special activities. Registration is made on a weekly basis. **WEEKLY RATES WILL NOT BE PRORATED FOR ANY REASON.** If you are registering and paying on a week to week basis, please note we do not guarantee an opening for your child. Registration is on a first come basis. Only 125 campers are accepted each week. Registration and payment must be made on or before the **Thursday prior** to the camp week you are requesting to attend Refunds can be issued up to 2 weeks prior to the start of the week for which the individual is registered, subject to a \$15 processing fee. Refunds less than 2 weeks prior to the start of the week for which the individual is registered are only made to those with a physicians excuse and must be requested prior to the start of the week.

Some full and partial scholarships are available. A financial need form can be submitted for consideration. **Requests for scholarships must be made by June 10th.** Call to request a form. Family Memberships are available at the Gillam Grant for \$50 per year and can be purchased online with your registration.

Gillam-Grant Members	\$95/ week	Non-Members	\$105/ week
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School Free Lunch Children same as member rate. Documentation is required from parent.

All checks should be made out to Gillam-Grant Community Center. Cash, Check, MasterCard and Visa accepted. Registration must be started online prior to making a payment. A \$40.00 overdraft fee will be charged for dishonored checks.

PROGRAM FUNDING

The program is partially funded by the Towns of Byron, Bergen, Batavia, Village of Bergen, Gillam-Grant Community Center, and the State of New York Division for Youth. Cooperative services are provided by the Byron-Bergen School District.

INSURANCE

Participants are not medically insured through any of the sponsors' insurance plans. Therefore it is imperative for each camper to have coverage. A copy of the insurance card is required for registration.

BREAKFAST/ LUNCH

Breakfast and Lunch are again provided this year thru the BBCS Food Service Summer Program. This is a great opportunity for all the kids to have a great breakfast and lunch! Bagged lunches will be sent with each camper on field trip days. Campers must get breakfast between 8:30 and 9:00 so that we can start camp on time!

CRAFTS/ ACTIVITIES

Special games and activities will surround our theme weeks this year. A craft time is held about three times per week and includes a variety of creative opportunities for the campers.

CLOTHING & GEAR

Campers should wear appropriate clothing for outdoor play including sneakers. Please check with your child daily to ensure they bring home all of their belongings. We keep lost and found items for one week ONLY. The lost & found is located at the pool. Cell phones, electronic games, head sets, etc. are not allowed at camp. All personal items are the responsibility of the camper.

ACTIVITIES AND GROUPINGS

Campers are placed in units according to age. Each unit is headed by a senior counselor and a junior counselor. The children participate in activities such as soccer, swimming, kickball, baseball, basketball, crafts, nature study, and a variety of other games, sports and fun events! Most activities will take place at the Byron-Bergen Central Schools and the Gillam-Grant Community Center.

Opening ceremonies commence at 9:00 a.m. This is followed by five periods of fun before lunch. The afternoon at camp is filled with activities and large scale events. Camp is then over at 3:00 p.m.

BUS TRANSPORTATION

Transportation costs are included in the camp fee with two pick up and drop off locations: Byron Presbyterian Church, and Bergen Park. Parents/ Guardians are responsible for their children at the pick up and drop off locations. **DO NOT LEAVE YOUR CHILD UNATTENDED.** Be at the pick up location prior to the expected bus drop off time for the safety of your child! During the first few days of camp, some adjustments may be necessary, please check with the bus driver. Only children that register for transportation will be shuttled. There is limited seating.

PICK UP

8:35 A.M. Byron

8:50 A.M. Bergen Park, Bergen Presbyterian Church

DROP OFF

2:50 P.M. Byron

3:05P.M. Bergen Park

All campers attending "Chill Time" at Gillam-Grant will be escorted to and from the GGCC by camp staff.